

INSTRUCTIONS FOR COMPLETING AN ABSENT APPLICANT AFFIDAVIT

The AFFIDAVIT OF ABSENT APPLICANT is to be used to apply for a Marriage License when one party is unable to appear in the County Clerk's Office. Please read the following instructions carefully before completing the Affidavit. Print or type all information that is requested on the attached Affidavit. Both parties to the Marriage License application must comply fully with the information that follows, or the application will be denied.

1. The party who will not be able to appear in the County Clerk's Office must complete and sign the Affidavit in the presence of a Notary Public.
2. The names of both parties must be printed exactly as they appear on the identification that will be used to obtain the Marriage License.
3. If the absent applicant is unable to attend the marriage ceremony, he/she must designate any adult, except the other applicant, to act as proxy for the purpose of participating in the ceremony, as provided in the Affidavit. [If the absent applicant will attend the wedding ceremony, do not designate a proxy.]
4. The applicant must appear in any County Clerk's office in the State of Texas at least 72 hours but not more than 30 days before the ceremony, and present:
 - The completed and notarized Absent Applicant Affidavit, and
 - An acceptable, original form of identification for both parties that shows the correct name and date of birth of each applicant (e.g., valid driver's license, military ID, state issued ID, valid passport. etc).

PLEASE NOTE:

- ✓ The 72-hour waiting period does not apply to active duty military (a military ID must be submitted with the Affidavit).
- ✓ If either party has been divorced within the last 30 days, please contact the County Clerk's office for more information.
- ✓ If either party is under 18 years of age, click Underage Applicants for Marriage License for more information.